



**Southeast Service Cooperative Board of Directors Regular Board Meeting**

**5:30 PM, Thursday, December 15, 2022**

**Zoom Link: <https://zoom.us/j/99386869407>**

- 1.0** Bree Maki – Call to Order
- 2.0** Approval of Agenda – **Action**
- 3.0** Hearing of Reports - Information
  - 3.1 [Executive Director Report](#) - Steve Sallee
  - 3.2 [Program Manager Updates](#) - Amy Grover
  - 3.3 Verbal update regarding December 14 MHC Board meeting – Lynn Gorski, Dale Walston
- 4.0** Consent Agenda - **Action for all**
  - 4.1 [Minutes of Last Meeting](#)
  - 4.2 [November Bills](#)
  - 4.3 Approval of [Board Election Return Report](#) - (Bree/Mary to sign)
- 5.0** Specific Agenda
  - 5.1 Policy
    - 5.1.1 Approve the revised 2022-2023 Employee Benefits Plan - [Attached](#) - **Action**
  - 5.2 Programs
    - 5.2.1 Approval of Project MOMENTUM Contracts. - [Attached](#) - **Action**
  - 5.3 Personnel
    - 5.3.1 Approval of Band/Grade Adjustment for MN STEM Ecosystem Director - [Attached](#) - **Action**
    - 5.3.2 Approve the hiring of Kendra Katnik as Project MOMENTUM Instructional Designer, effective January 3, 2023 - [Attached](#) - **Action**
  - 5.4 Operations
    - 5.4.1 Approve election of Jean Roth and Monica Sveen-Ziebell for four-year terms (1/1/23-12/31/26) - **Action**
  - 5.5 Information and Sharing
    - 5.5.1 [MHC Sept Board Minutes](#)
    - 5.5.2 Board Sharing – New initiatives, opportunities, challenges etc.
- 6.0** Old Business (Nothing this month)
- 7.0** Adjournment and Next Meeting Date (5:30 PM, January 25, 2023) - **Action**